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GREATER EAST END MANAGEMENT DISTRICT
Regular Meeting of the Board of Directors
Thursday, September 28, 2017

1286120
09/25/2017 PERSONAL
\$9.00 MPR - NOTICE MTG

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Notice is hereby given that a regular meeting of the Board of Directors of the Greater East End Management District (the "District") will be held on **Thursday, September 28, 2017 at 3:30 pm**, at the District offices, 3211 Harrisburg, Houston, Texas, 77003, open to the public, to consider, discuss and adopt such orders, resolutions or motions and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Assessments.** Receive report on collection of assessments.
2. **Receive Public Comments in accordance with adopted procedures.**
3. **New Terms for Directors.** Consider and approve the bonds, oaths and sworn statements of the Directors in Positions 1 – 7 what were appointed to new terms by the City of Houston.
4. **Appointment of Directors.** Declare vacancies, if appropriate; appoint directors if appropriate; and approve a revised District Registration Form.
5. **Minutes.** Approve minutes of previous Board meeting(s).
6. **Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report.
7. **Renewal of Contract with McGrath & Co. PLLC for accounting services.** Consider renewal of contract with McGrath and Co. for monthly accounting and audit preparation services.
8. **Renewal of Contract with McCall Gibson Swedlund Barfoot PLLC for audit services.** Consider renewal of contract for audit services for GEEMD, EEIC and the single audit required due to the federal grants expended by GEEMD.
9. **Public Hearing.** Review list of certified and uncertified values for 2017 prepared by Equitax, determine whether to call a public hearing to supplement the assessment roll with new value.
10. **Consider Operating Agreement for Kiosk on Navigation Esplanade.** Consider operating agreement between Urbanika Group and GEEMD for a café kiosk on the Navigation Boulevard Esplanade.
11. **Consider Assignment of Contract between Coastal Builders and 6 Westheimer LTD to the District.** Consider accepting the assignment of the Project Administration Agreement between Coastal Builders and 6 Westheimer LTD (Lovett).
12. **President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action:
 - a. **Security and Public Safety.**
 1. Graffiti abatement program; and
 2. Law Enforcement Coordination Team meeting.
 - b. **Marketing.**
 1. Receive report regarding the progress of East End Street Fest.
 - c. **Visual and Infrastructure Improvements.**
 1. Receive reports and take appropriate action on the following:
 - (a) METRO 5301 Sidewalks Update;
 - (b) Intermodal Terminal Agreement Update; and
 - (c) Field services, right-of-way clean up, litter and tire removal, and dumpsite pickup.
13. **Workforce Development.** Receive report on from the Workforce Development Committee regarding the Houston Community College award and approve terms for such award.
14. **Executive Session, if Necessary.** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from or question employees in accordance with Section 551.075 of the Texas Government Code; employees ; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
15. **Reconvene in Open Session.** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; (d) receiving information from

or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

16. Adjourn.

09/28/2017 Board Agenda

Erin Duviry
Greater East End Management District



Stan Stewart
COUNTY CLERK
HARRIS COUNTY, TEXAS

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FILED