

GREATER EAST END MANAGEMENT DISTRICT
Regular Meeting of the Board of Directors
May 24 2018

Notice is hereby given that a regular meeting of the Board of Directors of the Greater East End Management District (the "District") will be held on **Thursday, May 24, 2018 at 3:30 p.m.**, at the District offices, 3211 Harrisburg, Houston TX 77003, to consider, discuss and adopt such orders, resolutions or motions and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Receive Public Comments in accordance with adopted procedures.**
2. **Assessments.** Receive report on collection of assessments and authorize appropriate action; report by Carl Sandin of Perdue Brandon Fielder Collins & Mott LLP.
3. **Appointment of Directors.** Declare vacancies, if appropriate; appoint directors if appropriate.
4. **Appointment of Committee Members.** Declare vacancies, if appropriate; and appoint directors to Committees if appropriate.
5. **Minutes.** Approve minutes of previous Board meeting(s).
6. **Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.
7. **Review and Approve an Engagement Letter with Goodman Corporation.** Consider approving an engagement letter with Goodman Corporation for Lockwood Garage TIP Application for federal funding.
8. **Review and Approve Right-of-Way Maintenance Contract.** Review and award a contract for right-of-way maintenance contract for the District.
9. **Review and Approve Allocating \$215,000 for District Match for Sidewalk Project.** Review and approve allocating \$215,000 in funds for the District's match for the sidewalk project for which the District is applying for a grant from HGAC.
10. **Review and Approve Contract with Traffic Engineers, Inc.** Consider contracting with Traffic Engineers, Inc. (TEI) to submit a TIP application for a sidewalk grant on behalf of the District for an amount not to exceed \$15,000.
11. **Consider Rate Increase for Graffiti Abatement Program.** Consider and take action to increase the rates for the Graffiti Abatement program and notify all contracting parties of the increase.
12. **Consider Approving a Memorandum of Understanding with Texas Conservation Corps for Clean & Green program.** Consider and approve a Memorandum of Understanding with Texas Conservation Corps for Clean & Green program activities in the District.
13. **Consider Resolution for Legal Name Change to East End District.** Discuss whether to move forward with a legal name change from "Greater East End Management District" to "East End District," consider adopting a resolution to change the name, and authorize appropriate action.
14. **Receive Report on Trademark & related Marketing Update and authorize related expenses.** Receive Trademark & related Marketing Update and authorize proposed expenses regarding rebrand and trademarking the District's logo as appropriate.
15. **Discuss the District's Level of Participation with East End Foundation.** Discuss the District's level of participation with East End Foundation and authorize appropriate action.
16. **Receive Report on Update from TXXR regarding Kaboom Grant.** Receive report from TXXR staff regarding the Kaboom Playground Grant and authorize appropriate action.

17. **Receive Report from TXRX Regarding Workforce Grant Outcomes.** Receive report from TXRX staff regarding outcomes from the Workforce Grant.
18. **President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action:
 - a. **Security and Public Safety:**
 1. Graffiti abatement program
 2. Law Enforcement Coordination Team meeting
 - b. **Visual and Infrastructure Improvements:**
 1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair
 2. Report on Farmers Market
 3. Report from UP CDC
19. **Executive Session, if Necessary.** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from or question employees in accordance with Section 551.075 of the Texas Government Code; employees ; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
20. **Reconvene in Open Session.** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.
21. **Adjourn.**

05/24/2018 Board Agenda



Greater East End Management District

