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GREATER EAST END MANAGEMENT DISTRICT
Regular Meeting of the Board of Directors
May 25, 2017

Notice is hereby given that a regular meeting of the Board of Directors of the Greater East End Management District (the "District") will be held on **Thursday, May 25, 2017 at 3:30 p.m.**, at the District offices, 3211 Harrisburg, Houston TX 77003, to consider, discuss and adopt such orders, resolutions or motions and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Assessments.** Receive report on collection of assessments and authorize appropriate action; report by Carl Sandin of Perdue Brandon Fielder Collins & Mott LLP; consider renewal of contract with firm for collection of delinquent assessments.
2. **Receive Public Comments in accordance with adopted procedures.**
3. **Appointment of Directors.** Declare vacancies, if appropriate; appoint directors if appropriate; and approve a revised District Registration Form.
4. **Minutes.** Approve minutes of previous Board meeting(s).
5. **Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.
6. **Revisions to McGrath and Co. Engagement Letter.** Consider a revised monthly compilation engagement letter for GEEMD and EEIC due to revised accounting requirements, and take appropriate action.
7. **Receive Report from SER Jobs for Progress.** Receive report from SER Jobs for Progress on results of workforce development funds during 2016-2017, and take appropriate action.
8. **Receive report on Implementing Strategic Plan's Goal to support real estate needs of businesses and entrepreneurs.** Receive report from Patrick Ezzell about plan to renovate and repurpose vacant warehouses, and take appropriate action.
9. **President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action:
 - a. **Security and Public Safety:**
 1. Graffiti abatement program;
 2. Law Enforcement Coordination Team meeting.
 - b. **Marketing:**
 1. Progress on wayfinding signage installation
 - c. **Visual and Infrastructure Improvements:**
 1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair;
 2. Work with TxDOT to undertake pilot project for improved maintenance of Hobby Airport Corridor.
 3. Livable Centers activity, including progress reports on new METRO grant; and
 4. Report on the Street Market and related events and activities.
 - d. **Administrative:**
 1. Amend Employee Handbook to allow 9/80 workweek
 2. Approval of plan to cover maternity leave of incoming President with part time work from outgoing President.
10. **Executive Session, if Necessary.** Convene executive session to discuss: (a) pending or

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contemplated litigation or to consult with the attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from employees or question employees in accordance with Section 551.075 of the Texas Government Code; or (e) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.

11. **Reconvene in Open Session.** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; and (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; and (f) any other matters relative to any of these matters which was discussed in Executive Session.

12. **Adjourn.**

5/25/2017 Board Agenda

Paula Duran

