

**EAST END DISTRICT**  
**Regular Meeting of the Board of Directors**  
**Thursday, February 23, 2023**

Notice is hereby given that a regular meeting of the Board of Directors of the East End District (the “District”) will be held on **Thursday, February 23, 2023, at 3:30 p.m.**, at the District offices, 3211 Harrisburg, Houston TX 77003, to consider, discuss and adopt such orders, resolutions or motions and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Receive Public Comments in accordance with adopted procedures.**
2. **Consent Agenda:**
  - a. **Assessments.** Receive report on collection of assessments and authorize appropriate action.
  - b. **Minutes.** Approve minutes of previous Board meeting(s).
  - c. **Appointment of Erik Ibarra to Infrastructure Committee.** Consider and approve the appointment of Board member Erik Ibarra to Infrastructure Committee.
  - d. **Signature Authority of President.** Consider and approve an increase in signature authority for President.
3. **Presentation.** Receive a presentation from John Plail, Coordinator, Learning & Innovation Centers – East End.
4. **Security Report.** Receive a security report related to Precinct 6 Security contract and Law Enforcement Coordination Team meeting.
5. **Financial Reports.** Receive and approve the Treasurer’s reports on revenues and expenditures, the Investment Report and the Finance Committee report, and authorize appropriate action.
6. **Budget Amendment.** Consider and approve a Budget Amendment for Fiscal Year 2023.
7. **Federal Transit Administration (FTA) FY 2023 Certifications & Assurances.** Review Federal Transit Administration (FTA) FY 2023 Certifications & Assurances and approve as appropriate.
8. **Amendment to Ground Lease with Six Westheimer Ltd.** Consider and approve an amendment to the Ground Lease with Six Westheimer Ltd. to align the term of the Ground Lease to the Garage Lease term.
9. **TIRZ 23 Grant Agreement.** Consider and approve Grant Agreement for TIRZ 23’s contribution to the District’s Bike Improvements project with Harris County.
10. **2022 5310 Garrow Sidewalk Improvement Project.** Review and approve construction contract with McCrory-CTI Services for services to build sidewalk in the East End.
11. **2022 5310 Walker Sidewalk Improvement Project.** Review and approve construction contract with LAC Services, LLC for services to build sidewalk in the East End.
12. **Contract for Services – Navigation Boulevard Transportation Improvement Program Application Development.** Consider, review, and approve a contract for services with The Goodman Corporation to pursue development of a Transportation Improvement Program Application with Houston-Galveston Area Council of Governments TIP program.
13. **Amendment to Handbook Regarding Prenatal, Paternal, and Infant Wellness Policy.** Consider, review and approve changes to the Employee Handbook regarding implementation of a new Prenatal, Paternal and Infant Wellness policy.
14. **President’s Report – District Overview.** Receive the President’s report on the following District programs and authorize appropriate action:
  - a. **Visual and Infrastructure Improvements:**
    1. Graffiti abatement program report

2. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair
  3. Report on the Roundabout
  4. Report on Lockwood Garage
  5. Report on the Kiosks on the Esplanade at Navigation
  6. Report on Infrastructure Planning
  - b. Economic Development:** Receive report on economic development.
    1. Report from UP CDC
  - c. Marketing & Perception.** Receive report on marketing activities.
  - d. East End Improvement Corporation.** Receive report on EEIC.
15. **Executive Session, if Necessary.** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from or question employees in accordance with Section 551.075 of the Texas Government Code; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.
16. **Reconvene in Open Session.** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.
17. **Adjourn.**

02/23/2023 Board Agenda

*Eva Quiroz*  
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 East End District

