

GREATER EAST END MANAGEMENT DISTRICT
Regular Meeting of the Board of Directors
March 22, 2018

Notice is hereby given that a regular meeting of the Board of Directors of the Greater East End Management District (the "District") will be held on **Thursday, March 22, 2018 at 3:30 p.m.**, at the District offices, 3211 Harrisburg, Houston TX 77003, to consider, discuss and adopt such orders, resolutions or motions and take such other direct or indirect actions as may be necessary, convenient, or desirable with respect to the following matters:

1. **Receive Public Comments in accordance with adopted procedures.**
2. **Assessments.** Receive report on collection of assessments and authorize appropriate action.
3. **Appointment of Directors.** Declare vacancies, if appropriate; appoint directors if appropriate; and approve a revised District Registration Form.
4. **Appointment of Committee Members.** Declare vacancies, if appropriate; and appoint directors to Committees if appropriate.
5. **Minutes.** Approve minutes of previous Board meeting(s).
6. **Financial Reports.** Receive and approve the Treasurer's reports on revenues and expenditures, the investment report and the Finance Committee report, and authorize appropriate action.
7. **Review and Approve Street Sweeping Contract.** Review contract amendment for street sweeping of Harrisburg, Canal, Sampson, and York Streets, and approve, as appropriate.
8. **Review and Approve Mowing Service Contract.** Review contract renewal of Yellowstone for mowing services, and approve, as appropriate.
9. **Review and Approve Agreement with Harrisburg TIRZ for Roundabout.** Review and approve TIRZ agreement for Roundabout match funds, as appropriate.
10. **Review and Approve Advance Funding Agreement with Texas Department of Transportation.** Review Advanced Funding Agreement with TxDOT and approve, as appropriate.
11. **Authorize staff to commence Roundabout Project.** Authorize staff to commence Roundabout Project and to issue a request for qualifications for a design professional, as appropriate.
12. **Review and approve Federal Transit Administration (FTA) Fiscal Year 2018 Certifications & Assurances.** Review Federal Transit Administration (FTA) Fiscal Year 2018 Certifications & Assurances, and approve as appropriate.
13. **Receive Report on Rebrand & Marketing Update and authorize related expenses.** Receive Report on Rebrand & Marketing Update and authorize proposed expenses, as appropriate.
14. **Receive Report on East End Improvement Corporation and Authorize Memorandum of Understanding.** Receive report on EEIC and authorize staff to execute a Memorandum of Understanding, as appropriate.
15. **President's Report – District Overview.** Receive the President's report on the following District programs and authorize appropriate action:
 - a. **Security and Public Safety:**
 1. Graffiti abatement program
 2. Law Enforcement Coordination Team meeting
 - b. **Visual and Infrastructure Improvements:**

1. Right of way clean-up, litter pick-up, tire removal, dump site clean-up, and street lamp repair
2. Report on 5310 Sidewalk Grant
3. Report on Roundabout Project
4. Report on Livable Center Study
5. Report on Lockwood Garage
6. Report on Farmers Market
7. Report from UP CDC

c. **Marketing & Perception.** Receive report on forthcoming 2018 marketing activities.

d. **East End Improvement Corporation.** Receive report on EEIC.

16. **Executive Session, if Necessary.** Convene executive session to discuss: (a) pending or contemplated litigation or to consult with the attorney in accordance with Section 551.071 of the Texas Government Code; (b) acquisition of real property in accordance with Section 551.072 of the Texas Government Code; (c) personnel matters in accordance with Section 551.074 of the Texas Government Code; (d) to receive information from or question employees in accordance with Section 551.075 of the Texas Government Code; employees ; (e) deployment of security personnel or devices or a security audit in accordance with Section 551.076 of the Texas Government Code; or (f) economic development negotiations or offers of financial incentives for economic development in accordance with Section 551.087 of the Texas Government Code.

17. **Reconvene in Open Session.** Reconvene in public session to consider authorizing District staff and consultants to take any action necessary with respect to (a) pending or contemplated litigation or attorney advice; (b) acquisition of real property; (c) personnel matters; (d) receiving information from or questioning employees; (e) economic development negotiations or offers of financial incentives; (f) deployment of security personnel or devices or a security audit; and (g) any other matters relative to any of these matters which was discussed in Executive Session.

18. **Adjourn.**

03/22/2018 Board Agenda


Greater East End Management District

